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UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

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PATRICIA A. GRANT,

Plaintiff,

-against-

NEW YORK CITY DEPARTMENT OF  
EDUCATION, and JOHN DOE

Defendants.  
-----X

PRO SE

08 Civ. 2208 (SHS) (THK)

**SCHEDULING ORDER**

**THEODORE H. KATZ, UNITED STATES MAGISTRATE JUDGE.**

This case was referred to this Court for general pretrial supervision. An initial pretrial conference having been held with the parties, it is hereby ORDERED:

1. There shall be no further amendments of pleadings or joinder of additional parties without good cause shown.

2. The parties shall exchange all relevant documents in their possession by October 17, 2008.

3. All discovery, including depositions, shall be completed by December 3, 2008.

4. Any dispositive motions shall be filed by January 2, 2009; responses shall be filed by February 2, 2009; and replies, if any, shall be filed by February 12, 2009.

5. If Plaintiff has any questions about how to proceed in this matter, she should contact the Court's Pro Se Office for assistance, available directly at the following address:

United States District Court  
Southern District of New York  
Pro Se Office  
500 Pearl Street, Room 230  
New York, NY 10007

COPIES MAILED  
TO COUNSEL OF RECORD ON 9/5/08

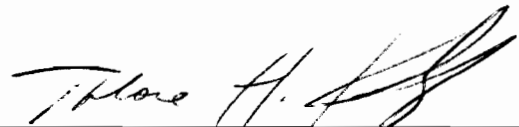
6. The following rules shall govern all pretrial activity in this case:

If any discovery disputes arise during this case, the parties must make a good faith effort to resolve them. If disputes cannot be resolved, they should be brought to the Court's attention by letter. This letter should be brief and to the point so as to allow for expeditious resolution of discovery disputes without the need for formal motions. A responsive letter should be submitted within five days. Failure to bring disputes to my attention promptly and in advance of the discovery deadline will result in a waiver of remedies as to such disputes.

Telephonic applications will be entertained only where disputes arise in the course of depositions or in genuine emergencies. In all other cases, applications must be made by letter to my chambers. If the application is for an extension of time, the letter-application (indicating whether all parties consent) must be delivered to my chambers at least ten days prior to the original due date.

Papers filed with the Court should be marked "Referred to Magistrate Judge Katz." The Clerk of the Court and my chambers must be advised of any change of address or telephone number.

SO ORDERED.

A handwritten signature in black ink, appearing to read 'Theodore H. Katz', is written over a horizontal line.

Theodore H. Katz  
United States Magistrate Judge

Dated: September 4, 2008  
New York, New York

Copies mailed to:

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